

Notice of Findings

Notice To: Amanda Konings - Director
Facility Name: YMCA of Natrona County Child Watch
Owner:
Site Address: 1611 Casper Mountain Road
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/04/2019, and investigated by Teddie Schroyer

A statement of childcare allegation, CPL-44751, was provided on 12/04/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

Explanation of Findings: During the 12/04/2019 Facility Inspection, it was discovered that there were two staff that did not meet training requirements. One staff, did not have pre-service training within 90 days of hire and another staff did not have fire safety or child abuse within 90 days of hire.

Action Required: Staff must complete required training within 90 days and prior to working unattended with children. Please submit a detailed corrective action plan to the Licensing Office showing how you will assure that all required training is completed per Wyoming Child Care Licensing Rules.

Corrective Action Plan Due Date: 12/18/2019

Corrective Action Plan Achieved Date: 12/28/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective action plan received.

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or

volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Explanation of Findings: While reviewing records during the 12/04/2019 Facility Inspection, Licenser observed a letter, in staff member, Ms. Mares file showing that she was on the Wyoming Child Abuse and Neglect Registry.

Action Required: Staff member Ms. Mares was sent home and explained to Director, that she could not work in the facility until the central registry issue was resolved. Please submit a detailed corrective action plan to the Licensing Office, detailing how you will assure that all staff will have central registry results revealing no disqualifying information prior to beginning employment. Also, please include how you will assure that central registry screens are updated for all employees annually prior to their expirations.

Corrective Action Plan Due Date: 12/18/2019

Corrective Action Plan Achieved Date: 12/28/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective action plan received.

3. Finding: Non-Compliant

Regulation: Chapter 10. Fire Standards for Child Care Centers and Family Child Care Centers - Education Classification (Group E)

Section 17. Emergency Evacuation Drills

(a) Emergency evacuation drills shall:

(i) Be held monthly in Group E occupancies;

Explanation of Findings: During the 12/04/2019 Facility Inspection, it was observed that fire drills were not being conducted and recorded monthly.

Action Required: Please submit a detailed corrective action plan to the Licensing Office detailing how you will assure that fire drills are being conducted and recorded monthly.

Corrective Action Plan Due Date: 12/18/2019

Corrective Action Plan Achieved Date: 12/28/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective action plan received.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Robyn Harbison
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3985
Email: Robyn.Harbison@wyo.gov

Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature: _____
Nichole Anderson for Robyn Harbison

Date: _____

CC:
Anastasia Sarbach - Board President
aesarbach@aol.com